



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

V V COLLEGE OF SCIENCE AND TECHNOLOGY

- Name of the Head of the institution **Dr.V K SUDHAKARAN**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9447943003**
- Mobile No: **9497421532**
- Registered e-mail **svallolikalam@yahoo.com**
- Alternate e-mail **vvcollege02@gmail.com**
- Address **V V COLLEGE OF SCIENCE AND TECHNOLOGY, CHULLIMADA, KANJIKODE**
- City/Town **PALAKKAD**
- State/UT **KERALA**
- Pin Code **678621**

2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **UNIVERSITY OF CALICUT**
- Name of the IQAC Coordinator **Mrs. LALITHA P C**
- Phone No. **9447943003**
- Alternate phone No. **9497421532**
- Mobile **9946790317**
- IQAC e-mail address **vvcstiqac@gmail.com**
- Alternate e-mail address **vvcollege02@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://vvcollege.co.in/agar>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://vvcollege.co.in/assets/pdf/academic_calendar/academic_calendar_2023_2024.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.62	2023	19/07/2023	19/07/2028

6. Date of Establishment of IQAC

07/06/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular performance evaluation of staff underscored IQAC's commitment to improve the quality of the workforce. Created Memoranda of Understanding (MOUs) with IHRD, Ayalur. Initiative to prepare Bio-Diversity Register with the help of Forestry Dept. and conducted Bird Survey.

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Conducted Counselling session "Resonate and Elevate" with the support of Seethalayam for the mental upliftment of the students.

Conducted a one week awareness program on FYUGP for Higher Secondary students in our locality focusing on 2024 admission.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Online students Satisfaction Survey	Student satisfaction survey was conducted
To collect and analyze Feedback on curriculum	Feed backs were collected from all stakeholders, analysed and actions were taken.
To promote research culture	Research culture was promoted with the conduct of various seminars and workshops. Also a research journal "VVARP" is being published every year.
To conduct a counseling session for students.	Conducted Counselling session "Resonate and Elevate" with the support of Seethalayam for the resilience of the students.
To create more Institutional collaborations.	Created Memoranda of Understanding (MOUs) with IHRD, Ayalur.
Enhance innovation and Entrepreneurial Development activities among students	ED Club (KARMA) in coordination with IRTC, Mundoor has conducted various skill oriented training programs especially for girl students focusing on empowerment through self employability
To prepare Academic Calendar 23-24	Academic calendar 23-24 was created and published.
To provide practical exposure to students	Departments were encouraged to send students for internships, projects and field visits. Also to submit reports based on their observations.
Enhancing eco-friendliness	1) Environmental day was celebrated. 2) Planting of trees was promoted. 3) To create an action plan for 2023-24. 4) Conducted bird survey as a part of biodiversity register creation.
New initiatives for innovative	Institution Innovative Cell is

practices	formed to promote students creativity
Enhancing educational resources	The number of books in the library and the digital library were expanded.
To prepare action plan for 23-24	Action plan for 23-24 was prepared by all departments, clubs and IQAC
Promoting programs for gender equality	Awareness sessions and various programs to promote gender equity was organized by the Women Cell
Promoting cultural heritage	Programmes were conducted by the National Integrity club to promote our cultural heritage.
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13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE COUNCIL	06/12/2024

14. Whether institutional data submitted to AISHE

Part A

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• if yes, whether it is uploaded in the Institutional website Web link:	https://vvcollege.co.in/assets/pdf/academic_calendar/academic_calendar_2023_2024.pdf				
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Name	Date of meeting(s)
COLLEGE COUNCIL	06/12/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	12/04/2024
15. Multidisciplinary / interdisciplinary	
<p>The Institution recognizes the importance of NEP which introduces a holistic & multidisciplinary curriculum that aims to provide superior education contributing to nation building through advancement of human resources and is well executed by our institution. As the course structure and the content for</p>	

academic teaching-learning is designed by the affiliating university, University of Calicut as per the UGC guidelines the Institute imparts Multidisciplinary courses like Open Course and complementary courses following this. Faculties are given freedom to design their own curricular and pedagogical approaches within the University approved framework. The Institution provides Multidisciplinary and Interdisciplinary Add-on and Certificate Courses in order to empower and equip the students with a holistic understanding and diverse skill set facilitating them to be more competent and employable. Professional academic and career counselling is made available to all students to ensure physical, psychological and emotional well-being. Tutorial and mentoring system is adopted to identify the potential, taste and preference of students.

16.Academic bank of credits (ABC):

The current Choice Based Credit Semester System (CBCSS) does not provide the flexibility to permit the learners to avail the benefit of multiple entry/exit during the programme. Academic Bank of Credit system will be implemented in our institution provided the University begins it. However, the students have a provision to continue studies and carry on to next semester in spite of a backlog. Student can also migrate from one college to another during the course of study with the permission of the affiliating university. Extra credits can be earned through activities such as NSS, NCC, Sports and fine arts. Institution offers many career oriented/industry driven add on courses with curriculum and assessment frame work designed by our faculties.

17.Skill development:

The Institution aims at preparing students for the workforce and life beyond academia. The Institution is proposing some essential employability skills like Positive attitude, Computation skill, Programming Skill, Communication, Teamwork, self-Management, Willingness to learn, thinking and application skills etc and these skills will help students to improve a lot. The Institution is giving a lot of opportunities to enhance the student centric methods. Each department as well as different clubs is engaging their students to provide adequate training in professional skills. Internships and hands-on projects provide opportunities to apply theoretical knowledge in real-world contexts, enhancing technical skills and professional competencies. The Institution helps the faculties and students by offering opportunities like Add On courses, Certificate Courses etc. Internship, hands-on experience and Industry visits provide the students sufficient

practical training to develop professional skills required for employment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating the Indian knowledge system not only preserves and respects the cultural heritage of the nation but also nurtures a sense of pride and identity among students. Being an Indian Institution, V V College of Science and Technology is ready to incorporate an Integrated Indian Knowledge System provided, the University of Calicut introduces it. Now the Institution imparts Indian knowledge system by giving various language courses like Hindi, and Malayalam. Additionally, the National Integrity Club embraces India's cultural diversity by commemorating various cultural and traditional festivals and events such as Hindi Divas, Kerala Piravi, Rashtriya Ekta Diwas, Onam..The club organises programs that explore Indian arts, culture and tradition. Students participate in cultural events organised by the students union which creates awareness of the diversity of our culture. Malayalam club focusing on nurturing traditional art forms has organised programs such as Kalamezhuthupaattu. Our nature club always encourages students to relate to nature as the Indian system of learning was rooted in closeness to nature. Field trips and nature camps are also conducted to help students acquire knowledge by exploring nature. The Institution focuses to create a more inclusive and balanced educational environment that values diverse knowledge systems appreciating Indian cultures and identities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

V V College of Science and Technology provides courses in the field of Arts, Science and Commerce, each with its own set of goals and objectives. The Curriculum of each discipline includes the precise learning outcomes developed by the university and evaluated by the institution and is communicated to the students. The vision and Mission of the college aims at broader outcomes for specific programmes. The Motto of the college is "with mind and skill we grow globally".The outcome is transferred to the students through careful Analysis of the syllabus and effective exercise of project labs and self developing activities. Department activities are always focussed on the overall skill development of the students, encouraging them to involve actively in all the academic and non-academic activities inside the college. The college provides various platforms to develop the communication and interpersonal skills with the help

of film club, language clubs along with NSS. The emotional intelligence of each student is deeply observed and strong support is given to develop self awareness and empathy through mentoring and counselling sessions. The level of attainment of Course Outcomes were measured through internal and external evaluation in association with feedback forms. The Institution builds up an environment that encourages students to learn beyond classroom education, focusing on strengthening the Outcome based education programme, courses and services so as to help the students in their decision-making processes.

20. Distance education/online education:

The Institute has not yet recommended distance education as we follow the curriculum of the University. At the same time the Institute recommends the students to enroll in various online courses like NPTEL, SWAYAM etc. Faculties also created interesting, well designed and engaging classroom activities through online modes. Assignments were submitted through Google Classrooms which made the entire evaluation and recording process hassle free. Since there are no fixed hours for the classes, the students can easily make use of their leisure time in finishing their work. Some of the add on courses are carried out on online. Online education also helps them to grow and improve their time management abilities. The Institute helps the students to take online certificate courses in and around India during their graduation time, so that they can get a wide experience by connecting to many resource persons other than their own teachers. Our Institution is also a recognised center of Sree Narayana Guru Open University.

Extended Profile

1. Programme

1.1 13

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 737

Number of students during the year

File Description	Documents
Data Template	View File

2.2 182

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 291

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 42

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 42

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	13
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	737
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	182
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	291
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	42
File Description	Documents
Data Template	View File

3.2	42
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	36
Total number of Classrooms and Seminar halls	
4.2	14225938
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	83
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution being affiliated to University of Calicut, strictly adheres to the curriculum, syllabi and calendar provided by the University. The College Calendar is prepared in tune with the University's Academic calendar. A well-structured teaching strategy is followed to facilitate optimum learning and it is judiciously recorded in the teacher's diary. Students are categorized into advanced and slow learners based on an entry level test. Remedial classes, peer teaching, group assignments etc were conducted for slow learners; the academic and career prospects of the advanced learners are improved with the help of special coaching and inter-cultural interactive sessions. The college has a well-equipped library with sufficient books, international journals, DELNET and other e-resources. The curriculum transactions are made effective with the help of audio visual aids and smart classrooms. Department action plans are prepared, including both curricular and co-curricular programmes relevant to their area of study. Teacher's Log book

is maintained to keep track of the academic routine including semester plans, time tables, progress of syllabus completion, other academic activities in curriculum. Induction classes and Bridge courses are arranged for each programme. ICT materials, PowerPoint presentations, lecture notes, Google Classroom and Laboratories are effectively utilised to deliver subject content. Department-wise feedbacks is collected yearly, analysed and Action taken report is prepared.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://vvcollege.co.in/assets/pdf/academic calendar/academic calendar 2023 2024.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the IQAC (adhering to the University Calendar) as per the staff council decisions on the tentative schedule of Continuous Internal Evaluation and plan of actions collected from departments, right before the commencement of the academic year. The College Handbook and Calendar summarizing the academic schedule for the upcoming year, tentative schedule of internal and external examinations, regulations and co-curricular and extracurricular activities is published. The Master Timetable of the institution guides the academic flow. Faculties are allocated with teaching hours according to the workload. Semester plans & lesson plans are prepared well in advance by the faculty members, indicating the topics to be covered lecture-wise, the evaluation process. It is duly reviewed and approved by the heads of the department. Effective tutorial system conducts Tutorial meeting once in every month, where the tutor discusses important matters regarding the curriculum or college activity with students collecting their feedbacks and grievances. Internal examinations, students seminars, viva and assignments are conducted as per schedule of University and College. Based on marks scored in internal exam, remedial coaching is given to weak students (slow learners) and also proper guidance and motivation is given for the meritorious students (advanced learners) to achieve their goals.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://vvcollege.co.in/assets/pdf/academic_calendar/academic_calendar_2023_2024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

67

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

490

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

490

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution is always committed and takes efforts to make the students aware of the importance of various cross cutting issues. All the UG programmes have English as a common course and these papers address contemporary issues like secularism, human rights, ecology, gender, diaspora, refugeeism and environmental protection.

Professional Ethics: Add-on courses on Logistics and supply chain management, DTP, GST and Professional accounting, Office secretary ship & FM, Embedded system and Internet of Things, Web

technology and Multimedia application. Value-added courses like Pre-placement Training is also given.

Gender Sensitivity: Women Cell provides classes in Yoga, Traffic Awareness, Fire Rescue, Self Defense Skills and other gender sensitizing programmes (various workshops). Equal opportunities for all genders in Students Union Election, Departmental Associations.

Environment and Sustainability: Green initiative with IRTC, Govt of Kerala for planting Fruit Garden, Butterfly Garden, construction of BIO-TEC KISAN HUB CENTRE for solid waste Management. Programs like forest fire prevention rallies, bird beat heats campaign, plantation, workshops on Energy Conservation. Collaborated with forest department conducts bird, reptile survey for biodiversity register creation.

Human Values: Value-oriented induction program for first-year students and parents each year. The NSS unit of the college ensures awareness on social and legal matters. Also Moral and Value Education is provided to all the students through classes, training programmes and announcements.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

269

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://vvcollege.co.in/feedback_curriculum

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

444

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution effectively assess the learning proficiency of the students through systematic evaluation methods. Bridge Courses conducted at the commencement of UG programs fulfills the knowledge gap, Induction Programme, assignments, class participation, exams, projects etc gathers comprehensive data on student progress, thus giving specific feedback to assess their semester wise progress. These insights gained help educators identify strengths and areas for improvement ensuring that educational goals align with student needs thus fostering them to success

Teaching pedagogies - experiential and participative learning involving projects, research work, powerpoint presentations, audio-visual, diagrams and graphs besides lectures are included.

Slow Learners (below 50%)-Special remedial classes (online and study materials) are conducted for slow learners. Peer Teaching, One-to-One Learning Assistance through audio/video tutorials are also provided.

Department Library: Provides specialized interesting books for beginners, Question Banks E-learning resources.

Advanced Learners (above 75%)-Opportunities to participate in different programmes like Group Discussions, Technical Quizzes, Projects, Assignments, Seminars, and Workshops for Enhancing Analytical and Problem-Solving Skills, interactions with well-placed alumni/experts, Industrial conferences from professionals. Deeper understanding through group discussions. Self-Directed learning plan is introduced to ensure their personal growth.

Placement Training sessions including career guidance/personality development and progression training for PG and UG students like PSC, NET coaching are provided by Placement

Cell.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
737	41

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution focuses on student centric teaching learning and modern teaching aids.

Experiential learning- Students learn through experience and application from Laboratory experiments, Discipline Specific Workshops for Personal and Professional Development. College Magazine improves their creative skills.

Project-Based Learning- Projects that require critical thinking, problem solving increases their creativity and application of knowledge to real-world challenges. Field Visits, Field surveys, Industrial Visits & Internships are conducted to provide practical exposure.

Collaborative Learning- Group discussions, Role play, Chart Displays and Exhibitions facilitating peer-to-peer learning and diverse perspectives, where the students teach each other, reinforcing their own understanding.

Inquiry- Based Learning- Preparation of questions on the subjects and discovering answers. Problem solving activities that promote their critical thinking to tackle real-life problems. They are encouraged to do projects on topics that need deep exploration

with proper assistance.

Technology- Enhanced Learning-Students are given experience to use simulations (through softwares).Tools like Google Workspace provide them with collaborative,active learning platforms.

Value Added Learning-Programmes are conducted under KARUNYA Clubs and Cells focusing on community service,social responsibility,empathy and a sense of civic duty of students.Celebration of Socially and environmentally relevant days giving a message to the youth.

In Effect these methods provide a dynamic learning environment for the students helping them to take ownership of their education.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://ssr.vvcollege.co.in/CRITERIA%202/MERGED/2.3.1.%20STUDENT%20CENTRIC%20METHO D1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching- learning process is significantly enhanced through the use of ICT tools. The Classrooms and labs are ICT enabled and the campus is enabled with more than 100 Mbps speed 24x7 internet connection with WiFi facility.LMS such as Google Classroom helps to track student progress and tailor lessons by managing and disseminating course-related information,including Learning Materials, Quizzes, Lab submissions,Evaluations, Assignments and more.Language Labs facilitate an efficient and simplified learning experience for students as they acquire new Language Skills.Interactive Boards facilitate collaborative learning through PPT, Video Clippings, use of online resources from YouTube Links. Google Meet is used for test administration, lecture delivery, FDPs& PTA Meetings to enhance the quality of the teaching-learning process obtaining real-time feedback.The Practical Classes for UG/PG are equipped with both open source as well as proprietary software. Tools like Google Drive provides them easy sharing and collaboration on projects.Continuous professional development opportunities is

provided through Webinars/online workshops making accessibility for a broader audience enhancing their ICT skills. Informations beyond textbooks are provided from our E-learning platforms such as DELNET access to e-resources including e-journals & e-books.

Incorporating ICT into the teaching-learning process has transformed education, making it more engaging, personalized and effective.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://vvcollege.co.in/moodle_lms

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

18

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution adheres to the rules of University of Calicut preparing Academic Calendar in accordance with the University Calendar. The Internal Exam Cell (IEC) consisting of Academic Coordinator, HOD and faculty members take different measures to ensure internal assessment is transparent and robust.

Assessment Guidelines-IEC conducts internal & model examinations by collecting question papers in the prescribed format. Assignments, seminars & Unit tests are allocated for each course. For lab courses, records are properly maintained. The independent learning, practical approach to the real-time applications is tested by viva voce. The quality of projects is ensured by the Project Review Committee. Transparency is maintained by getting the marks sheets signed by the students, before and after uploading and are displayed on the notice board. CCTV camera surveillance along with jumbling system is provided in examination halls to avoid malpractices.

Assessment Mode-Faculties should submit the question papers, for approval by IEC. Answer Scripts are handed over to Students after valuation with feedback for improvement. Consolidated internal mark sheets are prepared as per the university norms for uploading. Though flexibility is not allowed by the University, the college makes sure that the entire process is done in a transparent manner making all students get an equal and fair chance of performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://vvcollege.co.in/cell_details/12

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College strictly follows the guidelines and rules of the University for the conduct of Internal Examinations. Grievances related to the internal examination are addressed by the Grievance Cell headed by the Principal and the select members from each department.

Its two-tiered mechanism at department level & college level addresses the grievances of students. This body discusses all the grievances related to the conduct of internal examination and the valuation process of the same to take measures in accordance

with department policies with the permission of the college council including the Principal.

The valued answer scripts are given back to the students for personal verification. In case of any concerns, the students may approach the respective course teacher and is forwarded to the grievance redressal committee. The complaints will be resolved with immediate effect with an assured response in accordance with department policies with the permission of the college council including the Principal. College offers all necessary support to forward any grievances that requires correspondence and support from the University if the grievance is not resolved here. Thus, with systematic planning and feedback system, the institution ensures transparent, time bound and efficient mechanism to solve the grievances related to internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://vvcollege.co.in/grievance_redressal_committee

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution has formulated Programme Outcomes (PO) aligned with the Vision, Mission and Strategies of the College and the UGC guidelines on Graduate Attributes. Under the supervision of IQAC, the Programme Specific Outcomes (PSO) is designed by the concerned Departments with their respective vision, mission and scope of the programme. The College follows Choice Based Credit System (CBCS) as per the Curriculum Design of University to widen the teaching and learning activities allowing students to opt courses of their choice. The courses offered in each programme, equips the teachers with knowledge and skill, empowers the learners with attainable outcomes ensuring that student skills meets industry standards

Communication and Dissemination: POs and PSOs approved by the Department Advisory Board, kept in prominent locations of the campus for staff, students and public view and given to Alumni during Alumni Meeting. During the class committee and faculty

meeting review is done among the students and staff members. COs given by the University along with syllabus are communicated to the students during introduction class itself. During the Commencement and completion of each unit, the course outcomes are reviewed.

Monitoring and Evaluation: Assessment Practices such as examinations, projects, seminars and internships along with Feedback Analysis to identify strengths and areas for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

On recognising that the Institutional evaluation plays a crucial role the College has designed teaching-learning and assessment strategies through Direct and Indirect methods.

Direct Method involves Tests, Examinations, Problem Solving Sessions, Seminars, and Assignments. Internal and Model examinations, Practical Examinations, Projects and Viva Voce for PG and UG students are conducted in every semester as per the University norms. Exhibitions, Seminars, Workshops and Management Fests, Field Visits & Internship Programmes, Quizzes, Discussions, and Debates are also conducted to assess the student performance and to evaluate curriculum effectiveness and overall program quality. Formative assessment conducted by the University also helps to assess the program specific and course outcomes. University Examination Results are analysed in detail and actions are taken to gauge student performance against established outcomes.

Indirect Method- Qualitative analysis is done through open ended survey responses and feedback from stakeholders (Exit feedback, Alumni feedback, Parents feedback..). Action plans are taken after analysing the target level and the attainment level to enhance curriculum and teaching practices through Add-on

courses to supplement the regular courses, Remedial sessions, Participative learning and experiential learning strategies etc. Student progression is kept monitored collecting the higher education/placement details. This structured approach enables effective evaluation ensuring quality education and continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

186

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vvcollege.co.in/assets/pdf/action_taken_report/student-satisfactory-survey-2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

9540	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://vvcollgege.co.in/club_details/28
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
23	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
2	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
7	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college has undertaken a multifaceted initiative, fostering holistic development and social consciousness among students, encouraging them to participate in the extension activities organized by the cells, clubs and departments in the college. Through diverse engagements spanning education, healthcare, environment, and community service, with a mindset to help the needy the college cultivates a proactive societal role among its students. The major initiatives are:</p> <p>Helping the Marginalized-Book Donation, Agricultural seeds distribution, Medical aids to the poor, Cleaning of public roads</p>	

in tribal areas, etc.

College-Local Community Partnership-Medical camps and awareness programs to make sure that the lower strata of society get the proper care.Eye camp,Voluntary blood donation,Soil Analysis,Water Quality Analysis,Road Safety/Anti Drug Awareness Campaigns,Swachh Bharath Abhiyan.

Environment Sustainability- Development of butterfly garden and fruit garden,Organic Farming,Awareness Programme for solid waste and e-waste management,Rainwater harvesting system,Protection of herbal plants and greenery,survey on biodiversity.

Women Empowerment-Training programmes to women in coordination with IRTC, which include Mushroom cultivation,Apiculture,Soap and detergent making,Cloth carry bag making,Awareness Programme on e-governance,Fabrication of LED bulbs..

The Nature club undertook initiatives such as trucking to Dhoni with the Forest & Wildlife Dept. on 10 November 2023 as a part of a one day bird survey training program,Distribution of vegetable seeds,Honouring the senior farmers to promote farming etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1085

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

39

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

V V College campus is situated in an area of 17 acres richly endowed with lush greenery. The College offers 10 UG, 3 PG courses with Skill enhanced certificate and career oriented Add on programmes.

- 36 spacious, well ventilated classrooms with several classrooms having Wi-fi or LAN facilities.LCD projectors/LED Panel/Interactive smart boards, CCTV Cameras, Green Boards and uninterrupted power supply.
- 6 well equipped Laboratories- 3 Computer Labs with 68 Computers,Language Lab with 5 Computers,Geography Lab with

5 Computers & Electronics Lab with sufficient equipment.

- Computing Equipment and Facilities- All departments are provided with computer, internet & printer.101 Computers for students access and administrative purpose with 100 Mbps leased connection,Wi-Fi with leased lines (BSNL-100 Mbps).
- Power backup - one 25KW generator, 5 KW solar ups,20KW UPS exclusively for computer labs and 3KW UPS for Electronics Lab.
- Library: Well furnished,automated library with KOHA ILMS software with a seating capacity: 50 people.
- Separate rooms are provided to IQAC,NSS,IIC,office with separate space for examination purposes.Well-equipped, air conditioned Conference Hall & Seminars Halls with ICT facilities,Public announcement system.
- Ramp,Coolers,Store,Separate restrooms andCanteen for staff and students,Well and three storage tanks ensure the availability of water.
- College Bus facility from various destinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities,sports, games (indoor/outdoor), gymnasium, yoga centre for students to showcase their talents, strengthening unity and adding vibrancy to their academic journey.The auditorium is a venue for college arts fest, college annual day,association day programs. The playground in the campus is used for outdoor games like Cricket, football and athletics. There is a separate basketball court and volleyball court in the

campus. Chess, Carrom & Shuttle are provided as Indoor games. A fully arranged gymnasium under the department of physical education is open for teachers and students. It has latest equipments and machines. The Physical Education Department is led by a full-time faculty member who, along with a student advisor, guides students and arranges trainers/coaches for various events. The college yoga centre is set up to provide stress relief, improve mental clarity, emotional balance etc.. thereby enhancing the holistic development of students contributing to their academic and personal growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14225938

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library acts as a vital resource for students and faculties providing access to a wide range of books, journals, databases and other resources with a total seating capacity of 50 & books 7183. Department Library is located in each Department for faculty reference. The library is fully automated with KOHA -a comprehensive functionality including basic and advanced options giving a user-friendly interface for searching resources in the library, along with its positions and availability of uses.

Features of Koha

A true enterprise-class, open source Integrated Library System (ILS), used world-wide by public, school and special libraries. Koha at VV is streamlined with dedicated cloud servers ensuring 24x7 access, Customizable search facility, Multilingual and transferable. It includes modules for acquisitions, circulation, cataloguing, serials management, authorities, flexible reporting, label printing, multi-format notices and much more.

Library Sections- General reference section, Periodical section, Stack room with lending section. Book Collection - Subject Wise ,UGC Network Resource Centre - DELNET, Archive -Rare books, Reading hall UG, PG & General

Library Services- Computerized Issue/ Return, Renewal/Reference Service, New arrival display, Subscription of Journals. The library has open access system, Orientation programs for new users. DOAB -a community-driven discovery service that indexes and provides access to scholarly, peer-reviewed open access books. Access to

DELNET,E-book access for all users, High speed internet (100Mbps),CCTV surveillance for security reinforcement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

129715

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

195

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College office is partially automated with a Centralised Database and Management Information System. The Institute is committed to provide IT infrastructure and services yearly with the demand of users, with an increase in bandwidth from 4 Mbps to 100 Mbps.

Description on IT facilities- LAN Facility. There are 20 data network switches (Giga byte) and 85 CCTV cameras.100 Mbps of internet connectivity is shared across the campus.

Server Configurations in WI-FI- There are 01 server with Xeon E3-12220, 3.1,4 GB RAM, 500 GB hard drive, which are served as Wi-Fi Controller.103 Desktops are provided to all department labs with configuration of Intel dual core (3rd generation, 9th generation, 10th generation, and i3 10th generation) 4GB and 8GB RAM, 500GB and 1 TB hard disks with LAN connectivity.

SOFTWARE- Open Source Operating Systems such as Ubuntu.

PRINTERS- Laserjet printer with Scanner, one Laserjet printer, 2 Colour Inkjet printers,2 Xerox centers and 2 scanners are provided across the campus for academic and administrative purposes. Biometric scanner based attendance capturing for faculty members.

UPDATES AND UPGRADATION- Updates are maintained regularly on anti viruses.

Wi-Fi-9 Extendable Wi-Fi access points are placed in various places like library, corridor, Labs, Departments and Office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

734561

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established clear and comprehensive guidelines and protocols for infrastructure amenities with timely upgradation and maintenance. A senior staff handles this on a regular basis with professional help when required. Lab maintenance issues are undertaken by professionals with warranty with the approval of Principal. Safety regulations are exhibited in the laboratories. Optimum utilisation of the Language lab is ensured with additional hours. Physical education Department led by an efficient trainer handles sports amenities ensuring proper utilization with regular maintenance. The library with sufficient books, journals and e-resources acts as knowledge centre for faculties and students. Damaged books are inspected and rebound on an annual basis by our Librarian. Internal and external audits are annually employed for academic progress. Computers are properly serviced and reused. Log books/Stock registers are maintained and verified periodically under the supervision of Principal. The service of an electrician and a plumber is made available in the campus. Fire safety equipment is strategically placed across the campus and undergoes regular maintenance. Water purifiers and sanitary napkin vending machines are serviced periodically. Proper maintenance of canteen, labs, classrooms and college bus is done by cleaning staffs under the supervision of Administrative officer. The Butterfly, fruits and vegetable gardens are properly maintained by gardeners with the support of nature club co-ordinators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

213

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://vvcollege.co.in/clubs
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

60

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Union (Student Council) election is conducted every year, adhering to the University rules and procedures in parliamentary mode with a Senior Faculty as the Returning officer. The college guarantees students the rightful participation in decision making and governance through this which acts as a mediator between the students and the college administration. The office bearers comprising Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Magazine Editor, University Union Councilor, Fine Arts Secretary, Sports Captain and Secretaries of department associations are selected from the

elected members. Vice-Chairman and Joint Secretary posts are exclusively reserved for girls. They are also given equal opportunity for other posts. College Union organizes Sports Day, Arts day, College Day and celebration of festivals. The student editor oversees compilation and publication of College Magazine. Class representatives bridge their classes academics and co-curriculars with the Union. All cells and clubs ensure student representation. Women Cell, Institution innovation council, Anti narcotic, Library Advisory Committee, Electoral literacy club etc have student coordinators under the supervision of teacher coordinators. Statutory bodies like anti-ragging cell, antisexual harassment cell, Students Grievance redressal cell also have student representation. Students involve in various frontiers of the institution to ensure hands on approach and participation in the pursuit of academic excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

VVCST ALUMNI ASSOCIATION was formed on 12/10/2022 at The Registrar of Society, Palakkad Region. Registration No:PKD/CA/347/2022 under Societies Registration Act XXI, 1860. The Alumni Association functioning effectively provides an opportunity for establishing a bond between the alumni, staff and students of the institute, also an immense network of professional contacts. It facilitates and nurtures the lasting friendships through annual meetings.

Alumni Association Contribution through various means:-

1. Book Donation: Contribution by donating Books.
2. Alumni Interaction: Provides guest lectures and panel discussions sharing their experiences regarding skills, recent technologies & trends in corporate world.
3. Placement & Career Guidance Assistance: Informs about the available job opportunities. Also motivate the students for their career development in various domains.
4. Campus recruiters: Our Alumni currently working at various positions all over the globe Recruits students for their companies and also recommend and promote VVCST to their employers for placements.
5. Entrepreneurship Awareness: Alumni's having established start-ups in different sectors, learning various skills & knowledge through their journey enlighten the students with their success stories and challenges faced.

Curriculum Feedback- The Alumni members register their feedback on curriculum through online.

Alumni Newsletter- The association publishes its newsletter highlighting important activities and achievements in the VVCST Telegram group.

File Description	Documents
Paste link for additional information	https://vvcollege.co.in/assets/pdf/alumni_registration.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VV College is an institution run by VVE & E Trust with the vision of Academic Excellence with Total Commitment to Quality Education, Holistic Concern for Better Life, Environment and Society, the mission is to develop students more competent to face challenges of the world. The governance structure is transparent, allined with the vision & mission, participatory and inclusive engaging students, faculty and staff. It is dedicated in developing and implementing long term goals that guide the Institution's growth.

The Director Board is the apex body, the General Secretary is the Supreme Executive Authority. It comprises of stakeholders like Palakkad Administrative Committee, Principal, College & Staff Council, Administrative Officer, IQAC Co-ordinator, Alumni and Industrialists. The Board gives timely directions to IQAC for the preparation of yearly strategic plan. Meets twice a year, arranges meeting with HODs in the beginning of the academic year and finalises the strategic plan focusing upon infrastructural development, enhancement of quality in teaching-learning process, promotion of research and healthy practices in the college. The Principal imparts timely instructions to the HODs through council and staff meetings. The plans proposed by the IQAC with Staff Council, after analysis are forwarded to the Board for implementation. Quality is maintained also through

performance appraisals and feedback analysis.

File Description	Documents
Paste link for additional information	https://vvcollege.co.in/vision
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the college is decentralized with a system of participative management. The strategic plan committed to academic excellence is well analysed and executed improving teaching and learning environment fulfilling the current demands. The Principal take decisions on the administrative and academic affairs, supported by the College council and IQAC. These are implemented at the department level through respective heads. HODs' share the responsibility with other faculties of the department. The class tutors through their representatives express their requirements to HODs' & is presented in staff council, then forwarded to governing body for implementation. The governing body after approving entrust its implementation to Principal within the support of administrative section.

All college programs especially fest & exhibitions like ISRO, our institution showcases effective leadership through involvement of the teaching/non teaching staff as well as the student community. Various committees were constituted for registration, volunteer charges, food, helpdesk and venue/traffic management. In the execution part, various committees were involved in planning, decision-making and execution processes of their assigned duties. This necessitated open communication and exchange of ideas among all the stakeholders emphasising inclusivity, collaboration and a platform for participative management.

File Description	Documents
Paste link for additional information	https://vvcollege.co.in/igac_minutes
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A comprehensive and systematic approach through clear communication, stakeholder engagement and continuous assessment supports for the effective deployment of strategic plan. IQAC constituted for the purpose of assuring Internal Quality in the Institution, under the Chairmanship of Head of the institution, monitors all the activities connected with NAAC Accreditation of the College. A strategic plan is drafted, for the institution by analysing current environment, and envisaging the direction to excellence based on new NEP. The document of plan was placed in the governing body; after the review the strategic plan was approved.

The strategic goals are: Technology enabled teaching learning. Student Support giving utmost importance to student support innovative, skill development activities and vocational training. The importance of library as a learning resource. Research and Consultancy: The research activities in the research centres are to be promoted and consultancy services to be enhanced including career guidance. Community Outreach: Extending the resources of the college to the upliftment of our community is taken as our social responsibility and various extensive activities are conducted. E-Governance: Thorough transformation to complete e-governance in all the areas is a concern.

Regular monitoring, Successful implementation and evaluation of progress against the strategic goals allow for adaptive changes, ensuring the plan to be relevant and impactful.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vvcollege.co.in/assets/pdf/strategic_plan/2023-2024.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional Governance

- **The Managing Board:** The college has a well-functioning organizational structure managed and administered by VVE & E Trust. It recommends strategic plans in co-operating matters like infrastructural development, enhancement of quality in teaching-learning, promotion of research, and healthy practices.
- **Principal:** The Principal implements the policies in accordance with the norms of University of Calicut and Government of Kerala.
- **IQAC** (consisting of important Academic and Administrative Staff ,an Educationist, Management representative, Alumni member and a Student Council Member) monitors all the activities connected with NAAC Accreditation of the College.
- **Staff Council:** Statutory Body constituted for supporting the Principal takes appropriate measures for the implementation of the Strategic Plan resulting in overall development of the institution.
- **College Union (Students)** presents student affairs to the Council for effective measures.
- **Committees and Cells:** The administration of the college is supported by a number of committees and cells

Recruitment - The direct recruitment to the posts on the basis of merit through a paper advertisement, followed by a selection of a duly constituted committee as per the provisions of University and UGC regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://vvcollege.co.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The institution implements various welfare measures for the staff members to enhance their well-being and job satisfaction. Their achievements are recognized, well honoured and awards are presented to them as a token of appreciation. Professional development opportunities, such as workshops and training sessions are offered to promote career growth. All the welfare schemes of government like ESI, Gratuity, PF, maternity/paternity leaves, etc. are available to all the regular teaching and non-teaching staff. Duty leaves will be provided by the institution to teaching staff for attending various Training Programmes/Orientation/ Refresher/ Workshops /Seminars. Initiation and training is given for newly recruited staff. 15 casual leaves are available to the teaching staff and 20 for the non-teaching staff annually. MPhil/PhD holders are given additional increments in the salary. College bus facility is provided at subsidize rates. Other common benefits enjoyed by both teaching and non-teaching staff includes Free Wi-Fi connectivity in campus, Canteen with subsidized food, Store, Gym, Separate Parking space, Salary advance, festival allowances, staff tour, refreshments during Meetings and enrichment programmes. The office rooms and staff rooms are well furnished. The management always shows keen interest to in co-operate the suggestions of staff for the development of institution. Regular feedback mechanisms ensure that staff voices are heard, contributing to a supportive and inclusive workplace</p>	

culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college considers performance appraisal to be important as it provides a continuous direction to the teaching and non-teaching staff. All teaching faculties fill a comprehensive Self-

Assessment Proforma at the end of the academic year. Individual meetings of the teaching staff with management are organized to motivate them and ensure good performance. Student feedback on teaching - learning and evaluation is initiated by IQAC every year, the team also thoroughly checks and verifies all activities of the faculties. The daily academic activities, classes engaged, exam duties taken, semester plan, projects guided, details of monitoring, leave availed etc. are recorded in the Faculty personal log. These are validated by the HOD, and Principal. Class log books containing information about classes and syllabus covered is properly maintained and regularly verified by the Class Tutor, HOD and Principal. Biometric attendance for faculties is maintained as a part of strict adherence to overall discipline. The performance appraisal of the non-teaching staff is done by filling a Self-Assessment Proforma at the end of the academic year and is evaluated by Administrative Officer. After consolidating it, the management conducts individualized meeting to discuss the same with every staff.

File Description	Documents
Paste link for additional information	https://vvcollege.co.in/assets/pdf/code-of-conduct-staff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The following are the strategies through which college mobilises and secure funds.

Fees from Self-Financing Courses: The institution being a self-financing college under University of Calicut, collects the semester fee either through Cash or Google pay from students as the major source of income. Majority of this amount is utilized for meeting the salary of teaching as well as non-teaching staff, and for meeting the revenue expenditures. To improve infrastructural augmentation there is always a special support from the management.

AUDIT- The College conducts regular audits for all financial

transactions.

Internal Audit by the College Office: The internal audit in the case of daily incomes and expenditure statements is done by the office staff consisting of the head accountant and other staff in charge of accounts.VV E& E Trust has authorised a group of three member selected from the Director Board for the verification and conduction of internal financial audit with respect to various receipts and expenditures which is in capital and revenue nature..

External Audit by Qualified Auditors: The external audit of the institution is conducted at the end of every financial year by a concerned qualified Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rupees Nine Thousand Five Hundred and Forty

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution relies on mobilisation of resources to ensure transparency and accountability.The Institution is managed by a trust whose focus is on upliftment of the backward community,thus ensuring the income generated is spent optimally

in the institution itself. A financial advisory body monitors the utilization of management funds. Tuition fee and other fees collected are used for educational program expansion, student support services, and innovative initiatives.

Mobilization of Funds

Major sources of income are:

1. Tuition Fees and bus fees collected from our students.
2. Income from University- Examination remuneration, NSS..
3. Funds from non-governmental bodies like PTA, Alumni...
4. Rent from external bodies for conducting examinations.

Optimal Utilization of Resources

Sufficient funds are allocated for staff salary and other benefits including training programs, workshops and academic activities. Requisite funds are utilised every year towards the enhancement of laboratory and library facilities. Reasonable bus fee is charged to cover operating costs, ensuring reliable options for students. Specific fund is utilized to meet day to day operational and administrative expenses, maintenance of fixed assets, community development and social welfare activities including NSS. Adequate funds are utilised effectively for infrastructure maintenance, educational resources and extra curricular activities. Internal and external audits conducted yearly ensures accountability for the utilisation of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in implementing quality assurance of the institution through institutionalized practices of conducting academic and administrative audits and student

satisfaction survey for the year.

The best renovations implemented by IQAC are:

1. Effective Files handling system- IQAC, since its constitution, started strategizing documentation of every departmental activity by maintaining files, registers and diaries. E-files are promoted as a part of environmental concern.

2. Activities under Research Innovative Incubation Centre (RIIC) & ED Club with the support of Institute Innovative Cell (IIC). This helped to develop & utilize the potentials of students.

4. Eco- friendly campus projects- Initiative to prepare Bio-Diversity Register and conducted Bird Survey in addition to Rain water harvesting project, Plastic free campus campaign, Kisan Hub biological waste unit, Solar Panel and Led bulbs for energy conservation, Green campus initiative through fruit/butterfly gardens.

5. Digital campus- Proper utilization of ICT enabled Class room, Interactive Boards, Seminar Hall, LMS System..

6. E-library transformation with KOHA software, facility for accessing E-Journal and E-books with the Membership from DELNET.

7. Community Centric Activities Through Karunya Scheme- 18 Cubs and 11 Cells formed for cultivating Social Perspective among students organises community centered activities such as awareness /Counselling programs.

IQAC utilizes the feedback from the students and alumni for effective functioning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review the teaching-learning process and the

qualitative/quantitative mapping of learning outcomes to the vision and mission of the college, the IQAC has introduced continuous and effective feedback system in the college, collecting feedback from different stake holders of the college.

Students' feedback: Feedback from students are collected yearly to evaluate on teaching learning process and facilities available in the college. IQAC analyses the data and gives proper guidance and suggestions. Suggestion box is placed to receive feedback, suggestions and grievances from its stake holders, thereby ensuring better and updated services to our student communities. Feedback on curriculum obtained is analyzed and suggestions are placed before the concerned boards of University for modification. IQAC also plays a pivotal role in encouraging the development of entrepreneurial spirit among the students by supporting the formation of clubs, centres, and promoting innovative practices, thereby making them beneficial not only for the institution but also for the society at large.

Teachers' feedback: Feedback from teachers are also collected through a proper system. This is well analysed and utilised in preparing plans and setting new goals for the next academic year.

Parents' feedback: Feedback from parents is collected during the time of PTA meetings, then the Cell analyses the collected data and evaluate to gather valuable guidelines.

Alumni Feedback: Feedback from alumni members are collected while conducting alumni meetings. In addition College website provides provision for alumni to give their feedback and suggestions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution identifies it as a social commitment to foster gender equity and has taken various initiatives to cultivate a more inclusive & supportive atmosphere for all irrespective of their gender.

Initiatives taken to build a more equitable & diverse academic community includes:

SAFETY IN TRANSPORTATION - College bus facility from various points with a faculty in charge, also during off campus visits/tour programmes.

HEALTH FACILITIES - Rest rooms with Sanitary napkin incinerator, sick rooms with all the necessary medical facilities and emergency services.

SECURITY AND DISCIPLINE IN CAMPUS- Women cell, Anti-sexual harassment cell, Internal Complaint Cell and Discipline Committee to ensure safety and security. 85 CCTV surveillance for 24-hour security, guard wall fences, gate registers, Suggestions boxes and Fire extinguishers .

MENTOR SUPPORT- Faculty advisors with the responsibility of mentoring and counselling the students thus providing them a platform to express the difficulties they encounter in daily life and to deal with it taking care of their physical, psychological, and emotional well-being also with expert support when needed.

PERSONAL AND PROFESSIONAL GROWTH- Skill enhancement programmes to enhance their potential. Outreach activities like blood donation/hair donation camps, and other charitable endeavours. Women Empowerment through Safety, Health awareness programs, skill training & campaigns on various societal issues were organized.

File Description	Documents
Annual gender sensitization action plan	https://vvcollege.co.in/assets/pdf/gender_sensitization_plan/gender_sensitization_plan_report_2023_24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ssr.vvcollege.co.in/AOAR2023-24/CRITERIA7/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution places a strong emphasis on Environmental protection through a Sustainable Waste Management System for the

effective management of degradable and non-degradable waste. As part of the Green Initiative, the college constantly tries to reduce waste through reuse and recycling.

Solid Waste: Separate Bins for Degradable & Non-Degradable waste. Biodegradable waste is used for organic farming (vegetable, fruit & flower gardening in the campus) using "KISSAN HUB". Nature Club along with NSS takes initiatives in reducing the generation of waste material and its proper disposal. Separate bins for non-biodegradable and biodegradable waste are kept routinely in campus. Paper usage for office purposes and notices has been replaced through e-files.

Liquid Waste:

The major liquid waste includes effluents from toilets. Black water from toilets is being collected and disposed utilizing proper septic tank constructed in the premises.

Biomedical Waste: Sanitary pad dispensers are installed in the girl's washrooms.

E-waste : Use of LCD, refill inkjet cartridges and laser toners is promoted. The College has signed an MoU with Microage Networks and Solutions to manage & recycle e-waste/scrap generated in labs. (disposal of e-waste.)

Waste Recycling System : College utilizing vermi composting for efficient organic waste management. Plastic waste management is done by Haritha Karma Sena (HKS) on a regular basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ssr.vvcollege.co.in/AQAR2023-24/CRITERIA7/7.1.3(1).pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The curriculum has included topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics to promote better education, economic upliftment of the needy, and

communal harmony. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. The SC/ST and OBC cell of the college works to empower them focusing their economic upliftment. Financial aids in the form of scholarships and fee reductions are given to economically backward students. Charity programmes, book banks all works to raise the humanity & moral responsibility of students. Our National Integrity Club-"AIKYA", on Rashtriya Ektha Diwas, conducts an oath taking (Ektha oath) to renew our commitment to preserving India's unity and integrity, also several activities are organized to exhibit our diversified culture. Commemorative days are celebrated on the campus with the initiative and support of the management to generate the feeling of oneness and social harmony. Cultural and regional Festivals like Onam, Christmas, New Year, Kerala Piravi, Dhussera etc. sensitize them about the richness of our Culture, Heritage and Diversity. Book and Language clubs organises programmes to facilitate our students to embrace the linguistic diversity of our nation & also the quality of life of society in general.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Understanding and respecting this, to foster a culture of civic responsibility and engagement on issues like human rights, gender sensitisation, justice, equality and civil rights some effective strategies are followed and implemented. Under the National Integrity Club "AIKYA" Republic Day is celebrated every year to inculcate the values of brotherhood, equality and freedom. The principal hoists the national flag. Independence Day celebrations awakes the youth to strengthen the country morally, socially and economically. Oath taking is done on Rashtriya Ektha Diwas. Cleaning campaigns on Gandhi Jayanti by NSS units. Women's day celebration, skill oriented, physical training & health awareness sessions by WEC to empower girl students. The Department of Physical Education organises yoga/ meditation sessions in association with International Yoga Day. Book Club and Language Departments organise different competitions on

Reading Week. Health Club and NSS organized Social Extension Programmes like Blood Donation camp on Blood Donor's Day and awareness programmes on World AIDS day, visits to charitable organizations... to stimulate civic responsibilities. Awareness on Environmental/Energy conservation by Yearly audits, Cleaning campaigns, Ozone Day celebration, tree plantation on World Environmental Day, World Wild Life Day etc. Campaigns to enroll adults in the voter's list by Electoral Literacy Club. Fire and rescue, self defence training, flash mobs to raise Drug Awareness... to create social responsibility

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Inculcating in the students love, respect and regard for the diverse culture of India and to cater among them a sense of National Integration V V College celebrates national and international days, events and festivals conducting seminars, workshops, competitions, awareness, knowledge extension and outreach programmes. This not only provides an awareness of the importance of these days but also spreads a message of unity and integrity of our nation, social harmony and universal brotherhood. On Republic and Independence Day, Principal hoists the national flag and receives the guard of honour. Also we celebrates

World Environment Day -5th June (Planting of saplings)

Blood Donation Day -14th June (Donation of blood)

National Reading Day- 20th June (Reading Competition)

International Yoga Day-21st June (Meditation and Yoga Practice)

Independence Day -15th August (Flag hoisting, Speech competition)

World photography day -19th August (Spot photography contest)

Teacher's day- 5th September (Honouring Teachers)

Engineers Day-15th September (Speech competition)

World Tourism Day- 27th September (Documentary presentation)

International Music Day- 1st October (Musical Event)

Children's Day-14th November (Distribution of Sweets)

AIDS Day- 1st December (Awareness Session)

International Women's Day-8th March (Motivational & self employment training session)

Festivals like Onam, Kerala Piravi, Diwali, Holi, Pooja and Christmas are also celebrated with various cultural programmes and competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. VALUE EDUCATION FOR WELL- BEING THROUGH ECO DIGITAL PLATFORM

Objectives : Aims at training the student to face the outer world with right attitude, values and clear thoughts, Educating for sustainability and creating healthy, living and learning environments, Enhances and ensures holistic student engagement via digital interactive learning.

VALUE EDUCATION- The teacher designs any teaches lessons to develop character, strengthen the commitment, critical/ reflective thinking, unity in diversity, environmental conservation, insights, systematic dealing, attitudes and skills etc

WELL BEING - A holistic development of students through supportive environment and practices fostering resilience, engagement and personal growth. Gymnasium, Personality development Programs, Councelling/Mentoring Sessions ensures this.

ECO-DIGITAL PLATFORM- Environmental friendly practices and education combined to promote sustainable and eco-friendly practices on the campus.

2. FUNCTIONING OF RIIC (RESEARCH INNOVATIVE AND INCUBATION CENTRE)

UNDER ED CLUB WITH THE SUPPORT OF IIC

Objectives:

To promote the culture of innovation and

entrepreneurship, promote and support untapped creativity of individual innovators and to assist them to become technology-based entrepreneurs, analyze and identify the challenges and opportunities of innovative world, develop research skills among the faculty and students.

Practices:- Organizes field trip, Industrial Visits, Training programmes by Professional Experts to provide practical exposure, enhance learning through real-world experiences. Hosts exhibitions to showcase talents, foster creativity, share knowledge etc to a broader audience, Seminar and workshop for updating skills, Innovative projects including Electronic Financial Literacy survey, Publishes an Institutional journal VV ACADEMIC RESEARCH & PUBLICATION (VVARP) annually.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VISION OF THE INSTITUTION "Be an institute of academic excellence with total commitment to quality education with a holistic concern for better life, environment and society." The vision focuses on - Academic Excellence, Total Commitment to Quality Education, A Holistic Concern for Better Life, Environment and Society.

ACADEMIC EXCELLENCE- The college situated in an economically backward and rural area offers UG/PG programmes giving priority to educate poor students of rural background.

TOTAL COMMITMENT TO QUALITY EDUCATION- Introduced Add on Courses/Soft skill development programmes. Innovative pedagogy such as Peer Teaching, Mind Mapping, Management Games, Projects, Industrial Visit etc. Workshop on Data Collection-Green, Energy and Environment Audit. Water Conservation, Energy Conservation and Waste Management Projects. ICT Enabled Classrooms, Interactive Board, Seminar halls, LMS System and E-Learning Resources. Research Innovative Incubation Centre (RIIC) under ED Club. Training programmes for promoting self employment. MOU's with many reputed institutions.

A HOLISTIC CONCERN FOR BETTER LIFE, ENVIRONMENT AND SOCIETY

Karunya scheme- 18 clubs and 11 cells are working for moulding socially responsible youth. Organizes numerous community centric initiatives like Honouring Farmers, Seed Distribution to Public, Book Donation, Visit to Old Age Home, Electronic Electoral/Digital Financial Literacy Survey, Communal Harmony/Fit India rally, Flash mob related with no Drugs Campaign, Parental /Special Counselling to Mothers, mentor support programs. etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To start new Add-on courses.
- To conduct workshops on tools of Artificial Intelligence focusing the introduction of FYUGP.
- To collaborate with institutions/companies for student projects, internships and placements.
- To strengthen our Mentoring system to equip our students to be professionally challenged.
- To conduct more Career Guidance and Personality Development Programmes .
- To collaborate with Dept of Forest to create a bio diversity park in campus.
- To provide skill oriented training to improve self-employment of students using "Earn While You Learn" plan.
- To improve Alumni involvement in developmental activities of college.
- To Empower our students through counselling thus improving their thinking clarity.

- To increase Publication of articles in journals/books by faculty members.
- To provide a Psychology counselling training programme for teachers.
- To build up competence, through Capacity enhancement programmes for students.
- To conduct special training programs for slow learners ensuring placement.
- To conduct Academic and Administrative audit.
- To conduct Academic extension activities in nearby schools.