



V.V. COLLEGE OF SCIENCE & TECHNOLOGY

(AFFILIATED TO UNIVERSITY OF CALICUT AS PER ORDER NO. GAI / D3 / 9417 / 2000 DL 4 - B - 2002)

CHULLIMADA, KANJIKODE (PO), PALAKKAD - 678621

(Managed by : VANIKA VAISYA EDUCATIONAL & EMPLOYMENT TRUST, THIRUVANANTHAPURAM)

Phone: 0491-2569690, 09497421532, E-Mail: yvcollege02@gmail.com

STATUTORY DECLARATION

UNDER SECTION 4 (1) (b) OF THE RIGHT

TO INFORMATION (RTI) ACT, 2005



[Handwritten Signature]

Principal
V.V. College of
Science and Technology
Chullimada, Kanjikode
Palakkad - 678621



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Right to Information (RTI) Act, 2005

The Honourable President of India gave his consent to the Right to Information Act, 2005 on 15.06.2005 and the same has come into existence with effect from 12.10.2005.

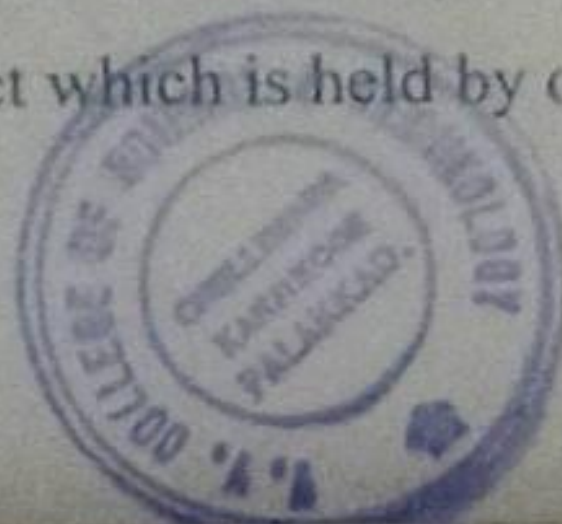
The Right to Information Act, 2005 sets out the practical regime of Right to Information for citizens to enable them to access the information under the control of public authority in order to promote transparency and accountability in the working of such authority.

As per the Act, "**Information**" means any material in any form, including records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, samples, models, data material held in any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force.

As per the provisions of the Right to Information Act, 2005 a citizen can seek for the information in relation to a public authority which is established, constituted, owned, controlled or substantially financed by funds provided directly or indirectly by the State Government by an application to the Public Information Officer. The Right to Information is a right conferred on the citizens of India only.

Section 2(h) of the Act defines "**Public authority**" as any authority or body or institution of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate Government. It includes body owned, controlled or substantially financed by the government.

In accordance with the provisions contained in Section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of a public authority.



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Statutory Declaration under Section 4 (1) (b) of Right to Information (RTI) Act -2005

(I) PARTICULARS OF THE ORGANIZATION, FUNCTION AND DUTIES

Name of the Institution : V V College of Science & Technology
Type of Institution : Self Finance College
College Address : Chullimada, East, Kanjikode, Kerala 678621
Year of Establishment : 2002
Affiliating University : University of Calicut
UGC Recognition : Recongnised
Head of the Institution:
Principal: Dr.V.K.Sudhakaran

Contact Number: (Mobile) :9497421532,9447943003,9495885562

Email: 1. vvcollege02@gmail.com

2. vvcastiqac@gmail.com

Website: www.vvcollege.co.in

Working Hours:

College Office Time: From 10:00 A.M. to 03.50 P.M.

Class Time: From 9:50 A.M. to 3:50 P.M.

Library Hours: It remains open on all working days from 9:50 A.M. to 3:50 P.M.



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Holidays: The College remains closed on all Govt. Holidays.

Courses Offered:

PG:

1. M.com(Finance)
2. M.sc (Computer Science)

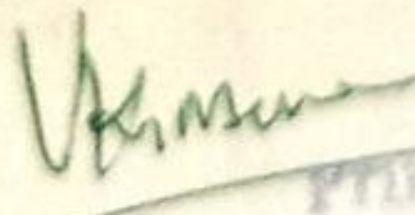
UG:

1. B.com Computer Applications
2. B.com Finance
3. B.com Co-operation
4. BBA (finance)
5. Bsc Computer Science
6. BCA
7. Bsc Mathematics
8. Bsc Geography
9. Bsc Electronics
10. BA English

Add on course:

COURSES OFFERED BY:

- ❖ SHESHADRI GLOBALLY EDUCATIONAL COMPETENCY TECHNIQUES
- ❖ NATIONAL YOUTH EMPLOYABILITY SKILL TRAINING EDUCATIONAL CO-OPERATIVE SOCIETY LIMITED, DELHI.
- ❖ ASAP(ADDITIONAL SKILL ACQUISITION PROGRAMME) GOVT. OF KERALA
- ❖ Certificate Courses are offered by all functional Departments
- ❖ Open courses are offered by all functional Departments as per the university norms


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FUNCTIONS AND DUTIES:

The institution strives to impart quality education that empowers the students through a holistic and liberative process. It seeks to be an agent of transformation, empowerment and development at various levels of social and public life. It also aims to provide easy access of higher education to a community of less privileged youths in the neighboring area for whom the prospect of higher education seem more or less impossible. The institution develops in the students' social consciousness for the transformation of society and prepares them to be a worthy member of the society.

(ii) The powers and duties of its officers and employees

- Principal: The principal is the administrative head of the institution who is responsible for the overall functioning of the college.
- Faculty: Teaching, mentoring, and counseling form the major duties of the faculty members. Apart from these, the faculty members also assist the students in their various co-curricular activities and thus help nurture the all-round development of the students.

They also form an intricate part of the examination system by fulfilling their duties as examiners, invigilators and question setters both in the internal and end-semester examinations. The fact that they influence the characters and subsequently shape the future of the students is in itself an innate power inherent of being a teacher.

- Staff: All the non-academic matters of the institution are entrusted to the staffs thereby ensuring the smooth functioning of the institution.

(iii) The Procedure followed in the Decision Making Process, including channels of supervision and accountability:

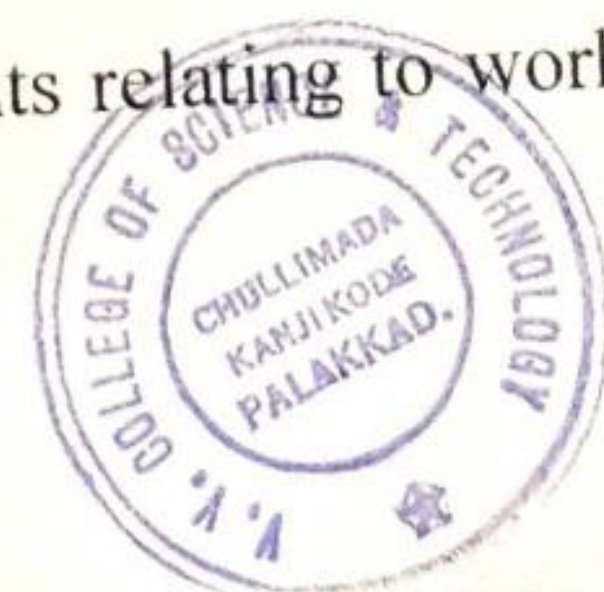
The institution follows a transparent and participative system of governance where most decisions are made or finalized in the **General Staff Meeting** chaired by the Principal and each faculty and staff is accountable to him as well as to the decisions thus taken.

(iv) **The norms set by it for the discharge of its functions:**

The institution adheres to the norms and regulations of both the UGC and the state government in the course of carrying out its various duties and realizing its vision and mission.

V) Staffs of the institution hold different categories of documents relating to work allocated to them.

[Handwritten Signature]
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SL.NO.	CATEGORY OF THE DOCUMENTS	NAME OF THE DOCUMENTS AND ITS INTRODUCTION	PROCEDURE TO OBTAIN THE DOCUMENT	HELD BY/ UNDER THE CONTROL
1	Administration	Organisation and Employees	Available at the institution.	ADMINISTRATIVE OFFICER
2	Students Related	Students Registration Record, Exam related records (marks, results, etc.)	Available at the institution	ASSISTANT ADMINISTRATIVE OFFICER
3	Financial Related	Budget, Expenditure, Salary and Contingencies.	Available at the institution	LDC
4	Others		Available at the institution and website.	WEB MASTER

Sl.no.	Name	Designation	Department	Phone No
	Principal Office		Principal Office	8589936754
	Office		Office	9497421532
1.	Dr.V.K.Sudhakaran	Principal		9447943003
	Teaching staff			
2.	NISHA KG	ASSISTANT PROFESSOR	COMMERCE	9495885562
3.	DR.P.RAMACHANDRAN	ASSISTANT PROFESSOR	MALAYALAM	9446437705

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4.	SARANYA B	ASSISTANT PROFESSOR	COMMERCE	7736051324
5.	SARANYA S	ASSISTANT PROFESSOR	COMMERCE	9562847327
6.	SOUMYA K	ASSISTANT PROFESSOR	COMMERCE	7012211082
7.	MEENA.P.S	ASSISTANT PROFESSOR	COMPUTER SCIENCE	9947797657
8.	SNEHA K T	ASSISTANT PROFESSOR	COMMERCE	9526667698
9.	PRAMOD KUMAR.K	ASSISTANT PROFESSOR	ELECTRONICS	9847167772
10.	SURABHILA.K	ASSISTANT PROFESSOR	COMPUTER SCIENCE	9495958768
11.	LEELAVATHY.C.	ASSISTANT PROFESSOR	HINDI	8157022243
12.	SHALOM POULOSE	ASSISTANT PROFESSOR	COMMERCE	8281336301
13.	JYOTHI M V	ASSISTANT PROFESSOR	COMMERCE	8289817018
14.	KARISHMA. K	ASSISTANT PROFESSOR	COMMERCE	7306066326
15.	ADHITHYA K ANIL	ASSISTANT PROFESSOR	COMMERCE	7025028327
16.	PRASEEJA T	ASSISTANT PROFESSOR	MATHEMATICS	8848806247
17.	SWAPNA C S	ASSISTANT PROFESSOR	COMMERCE	9961765300
18.	INDIRA S	ASSISTANT PROFESSOR	COMMERCE	9495211922
19.	SRUTHY P.K	ASSISTANT PROFESSOR	COMPUTER SCIENCE	7994269216
20.	HIMA K	ASSISTANT PROFESSOR	COMPUTER SCIENCE	9946026263

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21.	SUNU K T	ASSISTANT PROFESSOR	COMMERCE	9496193186
22.	KHURAISHIMOL P.H	ASSISTANT PROFESSOR	ELECTRONICS	9446839756
23.	PRIYA K	ASSISTANT PROFESSOR	COMMERCE	9400698869
24.	ABHIRAMI.J.S	ASSISTANT PROFESSOR	COMPUTER SCIENCE	7356202534
25.	NEETHU PEETHAMBARAN	ASSISTANT PROFESSOR	MATHEMATICS	9605206048
26.	FASEELA V V	ASSISTANT PROFESSOR	GEOGRAPHY	8129103331
27.	JAYASREE S	ASSISTANT PROFESSOR	GEOGRAPHY	9188332686
28.	RANJITH V R	ASSISTANT PROFESSOR	GEOGRAPHY	8281737815
29.	ATHIRA K	ASSISTANT PROFESSOR	COMMERCE	7356611567
30.	GIRIJA PRASAD	ASSISTANT PROFESSOR	ENGLISH	9744486906
31.	DHANYA G	LIBRARIAN	LIBRARY	9562204102
32.	MEERA M NAIR	ASSISTANT PROFESSOR	ENGLISH	9567178974
33.	VISHNU PRASAD	ASSISTANT PROFESSOR	ENGLISH	8129120197
34.	JISHA KV	ASSISTANT PROFESSOR	ENGLISH	9961052614
35.	LALITHA PC	ASSISTANT PROFESSOR	ELECTRONICS	9946790317
36.	SHIMA S	ASSISTANT PROFESSOR	ENGLISH	8281379832
37.	RUGMA. C. H	ASSISTANT PROFESSOR	MATHEMATICS	9048830766

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